

Supply Chain Specialist @ Energy Storage Systems, Inc.

1.0 Job Description

Energy Storage Systems (ESS) is a fast-growing, venture-backed, clean technology start-up, located in Portland, OR. ESS has developed an advanced flow battery technology for commercial, industrial, and utility applications. ESS is looking for a motivated and versatile Supply Chain Specialist to join our team. The Supply Chain Specialist will be engaged in a wide spectrum of activities including planning of material requirements, managing deliveries, and managing inventory. This position will work very closely with the supply base and the shop floor to identify opportunities for productivity improvements, avoid downtime and cost increases, and reduce lead-times. Also plays an integral role in ensuring total customer satisfaction in a continuous improvement environment

- Analyzes material demand for purchase and on-time delivery.
- Places purchase orders and expedite materials to meet weekly production plans.
- Monitors supply base performance as related to delivery and quality, and works with the supply base to resolve issues.
- Helps Implement and Manages the MRP system to ensure 100% schedule accuracy and adherence.
- Implements and documents comprehensive plans for all part number changes or usage changes.
- Manages inventory levels to avoid excessive inventory, inventory shortages, and/or inventory inaccuracies within defined guidelines. Analyze domestic and international shipping forecasts to achieve optimal inventory levels.
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- Keep up-to-date on both actual and potential supply problems and/or delivery issues; provide timely communications and analysis to management.
- Develop and promote better ways of analyzing and communicating service to both internal and external customers.
- Assess suppliers' performance against predetermined goals.
- Assist in improving supplier quality acceptance rates, delivery performance and cost savings performance.
- Disposition discrepant material as needed.
- Create purchase orders and ensure appropriate delivery.
- Communicate with vendors to obtain product, price, availability, and delivery information.
- Prepare material variance analyses and review cycle count results to allow for appropriate recommendations for improvements.

2.0 DESIRED SKILLS & EXPERIENCE

- Solid computer skills including experience with MS Office (Word, Excel, and PowerPoint).
- Minimum of 5 years of experience in a buying/sourcing/planning role.
- APICS or CSCP certification is a plus.
- ERP and MRP systems
- High energy multi-tasker, deal with ambiguity
- Effective verbal and written communication skills.
- Excellent analytical, problem solving, and interpersonal skills.
- Strong attention to detail.
- Statistical reporting skills.
- Ability to understand and support a manufacturing schedule.
- Superior negotiation skills.
- Good project management skills, and the ability to multi-task.
- LEAN manufacturing and JIT experience preferred.
- Team player who is willing to take on a variety of responsibilities to support operations.
- Flexibility in a constantly changing environment.
- Demonstrate strong customer focus and drive for results.
- Related degree is a plus.